

Empowerment Team Checklist

Friday, May 16, 2014 4:10 PM

Hello and welcome to the Empowerment Team. Here is a quick checklist on the things you need to have completed

As you move through the training and begin working:

- ☐ Send your ID and Proof of Address to Support@instantrewards.net / Support@mycashfreebies.com or Support@freetreasurechest.com (send to the network you are on ONLY)
- ☐ Setup your FREE phone number at www.google.com/voice
- ☐ For Google voice tutorials go to youtube and do a search for a quick tutorial
- ☐ Be sure to add a professional voicemail on your new line
- ☐ Setup a business email address - Gmail or Yahoo are the best options (always good to keep business & personal separate)
- ☐ Setup your website - see instructional video on training site
- ☐ Setup your emails (see emails 1, 2, & 3 on the training site)
- ☐ Join the Facebook support group -- see training site (for full team support)
- ☐ Bookmark the following: Training site & the one or 2 sites you are registered for with your network
- ☐ Once your home office is setup - you now want to begin going through the Marketing 101 tab on the training site
- ☐ Create a document with the ads you want to begin using
- ☐ Go through the list of classified sites you want to post on
- ☐ Have a goal to post a minimum of 10 ads a day on various sites
- ☐ Craigslist is the most popular site but it will flag your account if you post too much
- ☐ Watch the video tutorial for posting on craigslist on the training site
- ☐ Start posting - add your google voice number - never add your website link in an email
- ☐ Create yourself a work schedule
- ☐ Abide by that schedule
- ☐ Start receiving calls
- ☐ Start making money
- ☐ Come to the training calls and site often for refreshers
- ☐ Every person you sign up - use email #3 so they can gain access to the team and training also
- ☐ We are focused on building a strong team of top income earners